

SERVICE CONTRACT NOTICE
TECHNICAL ASSISTANCE AND SUPERVISION SERVICES FOR REFURBISHMENT AND
CONSTRUCTION WORKS OF LABS/WORKSHOP
Sharkeya & Cairo – Egypt

1. Reference

T05-EUTF-NOA-EG-01-06 (T05.255) - SER01.2021

2. Procedure

Open Procedure

3. Programme title

MEPEP - Multi-Educational Programme for Employment Promotion in Migration-Affected Areas

4. Financing

T05-EUTF-NOA-EG-01

5. Contracting authority

The Italian Agency for Development Cooperation (AICS) –Cairo Office – MEPEP Programme

CONTRACT SPECIFICATION

6. Nature of contract

Global price

7. Contract description

The MEPEP Programme aims at enhancing economic and equal opportunities, in particular for vulnerable groups by improving the physical and technical infrastructure of the Technical and Vocational Education and Training system in Egypt. The 10th of Ramadan Training Centre belonging to MoTI's Productivity and Vocational Training Department is the target of the activities of the programme.

The contract will provide the support for the identification of related technical specification for a Works contract for the refurbishment and/or the reconstruction of approx. ten laboratories of the identified 10th Ramadan Training Centre to host a new modern Vocational Training Centre in Sharkeya Governorate and in addition, the re-building and/or the building of approx. three new laboratories alongside the centre; thus including all the related civil works, service facilities etc. After this first phase the Contract could also include support during the Works Tender evaluation and will for sure include the necessary supervision activities from works contract preparation up to its final acceptance.

8. Number and titles of lots

One lot only

9. Maximum budget

100,000.00 EUR (one hundred thousand EUR)

CONDITIONS OF PARTICIPATION

10. Eligibility

Participation is open to all natural persons who are nationals of and legal persons [participating either individually or in a grouping (consortium) of tenderers] which are effectively established in a Member State of the European Union or in a eligible country or territory as defined under the Regulation (EU) No 236/2014 establishing common rules and procedures for the implementation of the Union's instruments for external action (CIR) for the applicable instrument under which the contract is financed (see also heading 23 below). Participation is also open to international organisations.

11. Number of tenders

No more than one tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting a tender). In the event that a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded.

12. Grounds for exclusion

As part of the tender, tenderers must submit a signed declaration, included in the tender form, to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide.

Tenderer included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

13. Sub-contracting

Subcontracting is allowed.

PROVISIONAL TIMETABLE

14. Provisional commencement date of the contract

September, 2021.

15. Implementation period of the tasks

14 months.

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to the tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole, if not specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

1) Economic and financial capacity of the tenderer (based on item 3 of the tender form). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three financial years for which accounts have been closed.

- the average annual turnover for the past 3 financial years (2018, 2019 and 2020) for which accounts have been closed/audited must exceed 100,000.00 (one hundred thousand EUR); and
- Current ratio (current assets/current liabilities) in the last year for which accounts have been closed must be at least 1. In case of a consortium this criterion must be fulfilled by each member.

2) Professional capacity of the tenderer (based on items 4 of the tender form).

The reference period which will be taken into account will be the last three years (2018, 2019 and 2020) preceding the submission deadline.

- has sufficient ongoing staff resources and expertise to be able to handle the proposed contract, at least 5 staff, 3 of them are engineers.

3) Technical capacity of tenderer (based on items 5 and 6 of the tender form). The reference period which will be taken into account will be the last three years (2018, 2019 and 2020) preceding the submission deadline.

- the tenderer has provided, in the past three years of the present tender, supervision services for at least 3 (three) works contracts (main component is civil works) each of them with a budget of at least 1 million EUR.
- the tenderer has worked successfully on at least 1 (one) project with a budget of at least that of this contract in fields related to this contract (refurbishment and/or the reconstruction) in the past three years.

Previous experience which would have led to breach of contract and termination by a contracting authority shall not be used as reference. This is also applicable concerning the previous experience of experts required under a fee-based service contract.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the contracting authority that it will have at its disposal the resources necessary for the performance of the contract by producing a commitment by those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility - notably that of nationality - and must comply with the selection criteria for which the economic operator relies on them. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be provided when requested by the contracting authority. With regard to technical and professional criteria, an economic operator may only rely on the capacities of other entities where the latter will perform the services for which these capacities are required. With regard to economic and financial criteria the entities upon whose capacity the tenderer relies become jointly and severally liable for the performance of the contract.

17. Award criteria

Best price-quality ratio.

TENDERING

18. Deadline for submission of tenders

The deadline for submission of tenders is specified in point 8 of the instruction to tenderers.

19. Tender format and details to be provided

Tenders must be submitted using the standard tender form published along with the present contract notice.

The tender must be accompanied by a declaration on honour on exclusion and selection criteria using the template published along with the present contract notice.

Any additional documentation (brochure, letter, etc.) sent with a tender will not be taken into consideration.

20. How tenders may be submitted

Tenders must be submitted in English exclusively to the contracting authority, using the means specified in point 8 of the instructions to tenderers.

Tenders submitted by any other means will not be considered.

By submitting a tender tenderer accept to receive notification of the outcome of the procedure by electronic means.

21. Alteration or withdrawal of tenders

Tenderers may alter or withdraw their tenders by written notification prior to the deadline for submission of tenders. No tender may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with point 9 of the instructions to tenderers. The outer envelope (and the relevant inner envelope if used) must be marked 'Alteration' or 'Withdrawal' as appropriate.

22. Operational language

All written communications for this tender procedure and contract must be in English.

23. Legal basis

Decree no. 192/2017 of the Italian Ministry of Foreign Affairs and International Cooperation (Regulation related to the procedures for the award and management of public contract to be executed abroad).

Regulation (EU) No 236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action - See Annex A2 of the practical guide.

24. Additional information

Financial data to be provided by the candidate in the standard application form must be expressed in EUR, where a candidate refers to amounts originally expressed in a different currency, the conversion to EUR shall be made in accordance with the InforEuro exchange rate of the month of submission which can be found at the following address:
<http://ec.europa.eu/budget/graphs/inforeuro.html>.